



Sir Padampat Singhania Education Centre
Kamla Nagar, Kanpur

Lesson Plan
Session 2021 - 2022
Class: 11

Subject : ACCOUNTANCY
Book : DK GOEL

Subject Coordinator
Name : Dr. Neetu Malhotra

Head of Department
Name: Dr. Devendra P. Singh

Sign:

Sign:



Sir Padampat Singhania Education Centre

Kamla Nagar, Kanpur

Yearly Syllabus/Planning overview

Session: 2021 - 2022

Subject : ACCOUNTANCY

Class : 11

No. of periods : 156

Month	Assessed in	Lesson/s to be covered	Period Count
MAY	1 ST Test Half yearly Annual	Meaning and objectives of accounting; Basic Accounting Terms	07
JUNE	1 ST Test Half yearly Annual	SUMMER VACATIONS	-
JULY	1 ST Test Half yearly Annual	Accounting Principles Accounting standards; Process and Bases of Accounting; Accounting equations; Double Entry System; Origin of Transactions- source documents of Accountancy; Journal(Contd)	25
AUGUST	1 ST Test Half yearly Annual	Journal; Accounting for Goods & Service Tax Books of Original Entry-Cash Book	23
SEPTEMBER	Half yearly Annual	Books of Original Entry- Special Purpose Subsidiary Books; Ledger; Bank Reconciliation Statement	18
OCTOBER	Half yearly Annual	Depreciation Trial Balance	16
NOVEMBER	2 nd Test Annual	Provisions and Reserves Bills of Exchange	14
DECEMBER	2 nd Test Annual	Rectification of Errors Capital and Revenue Financial Statements – without adjustments Financial Statements – with adjustments(Contd.)	17
JANUARY	Annual	Financial Statements – with adjustments Accounts from Incomplete Records	17
FEBRUARY		REVISION	19

Subject coordinator:

HOD:



Sir Padampat Singhania Education Centre

Kamla Nagar, Kanpur

Monthly lesson plan overview

Session: 2021 - 2022

Subject : Accountancy
Book : DK GOEL

Class :11
No. of periods :156

Date/Week		Lesson/s to be covered in classroom	Period Count	Status (Yes/No) (Reason if No)	Principal's Sign
From	To				
21 st May	22 nd May	Meaning and Objectives of accounting	02		
24 th May	29 th May	Meaning and Objectives of accounting Basic Accounting Terms 26th May - Budha Purnima	05		
31 st May	30 th June	Summer Break			
1 st July	3 rd July	Accounting Principles	03		
5 th July	10 th July	Accounting Principles Process and Bases of Accounting Second Saturday(10th July)	05		
12 th July	17 th July	Process and Bases of Accounting Accounting equation	06		
19 th July	24 th July	Double Entry System Origin of Transactions- source documents 21st July -Eid-Ul-Zuha	05		
26 th July	31 st July	Journal	06		
2 nd Aug	7 th Aug	Journal	06		
9 th Aug	14 th Aug	Goods and Services Tax Second Saturday (14th August)	05		
16 th Aug	21 st Aug	Goods and Services Tax Special purpose book I-Cash Book Muharram (19th August)	05		
23 rd Aug	28 th Aug	Special purpose book I-Cash Book	06		
30 th Aug	4 th Sept	Special purpose book I-Cash Book Test 1 begins from 1 st September Shri Krishna Janmashtami (30th August)	01		

6 th Sept	11 th Sept	Test 1 ends on 9 th September Special purpose book II- other Books Second Saturday (11th Sept)	02		
13 th Sept	18 th Sept	Special purpose book II- other Books Ledger	06		
20 th Sept	25 th Sept	Ledger Bank Reconciliation Statement	06		
27 th Sept	2 nd Oct	Bank Reconciliation Statement Trial Balance Gandhi Jayanti (2nd Oct)	05		
4 th Oct	9 th Oct	Trial Balance Second Saturday (9th Oct)	05		
11 th Oct	16 th Oct	Depreciation Dusshera Holidays (14th Oct and 15th Oct)	04		
18 th Oct	23 rd Oct	Depreciation	06		
25 th Oct	30 th Oct	Half Yearly Examination	-		
1 st Nov	6 th Nov	Half Yearly Examination Diwali Holidays (4th Nov to 6th Nov)	-		
8 th Nov	13 th Nov	Half Yearly Examination Second Saturday (13th Nov)	-		
15 th Nov	20 th Nov	Provisions and Reserves Bills of Exchange	06		
22 nd Nov	27 th Nov	Bills of Exchange	06		
29 th Nov	4 th Dec	Bills of Exchange Rectification of Errors	06		
6 th Dec	11 th Dec	Rectification of Errors Second Saturday (11th Dec)	05		
13 th Dec	18 th Dec	Test 2 Begins from 13th Dec	-		
20 th Dec	25 th Dec	Test 2 Ends on 20th Dec Capital and Revenue Financial Statements – without adjustments Christmas (25th Dec)	04		
27 th Dec	1 st Jan	Financial Statements – without adjustments Winter Break (31st Dec – 8th Jan)	04		
3 rd Jan	8 th Jan	Winter Break	-		

10 th Jan	15 th Jan	Financial Statements – with adjustments Makar Sakranti (14th Jan)	05		
17 th Jan	22 nd Jan	Financial Statements – without adjustments Accounts from Incomplete Records	06		
24 th Jan	29 th Jan	Accounts from Incomplete Records Republic Day (26th Jan)	05		
31 st Jan	5 th Feb	Revision	06		
7 th Feb	12 th Feb	Revision	05		
14 th Feb	19 th Feb	Revision	06		
21 st Feb	23 rd Feb	Revision	03		

Subject coordinator:

HOD:



Sir Padampat Singhania Education Centre

Kamla Nagar, Kanpur

Weekly planning overview

Session: 2021 - 2022

Subject : Accountancy

Class : 11

No. of periods : 156

Period	Topic/s to be covered in classroom	Homework	Status (Yes/No) (Reason if No)
WEEK 1: 21ST May to 22ND May		Period Count: 02	
PD1	Meaning and Objectives of accounting		
PD2	Meaning and Objectives of accounting		
Note:			
WEEK 2: 24TH May to 29TH May		Period Count: 05	
PD1	Meaning and Objectives of accounting		
PD2	Meaning and Objectives of accounting		
PD3	Basic Accounting Terms		
PD4	Basic Accounting Terms		
PD5	Basic Accounting Terms		
Note:			
WEEK : 3 1ST July to 3RD July		Period Count: 03	
PD1	Accounting Principles		
PD2	Accounting Principles		
PD3	Accounting Principles		
Note:			

WEEK :4 5th July to 10th July**Period Count: 05**

PD1	Accounting Principles		
PD2	Accounting Principles		
PD3	Accounting standards		
PD4	Accounting standards		
PD5	Process and Bases of Accounting		

Note:**WEEK 5: 12th July to 17th July****Period Count: 06**

PD1	Process and Bases of Accounting		
PD2	Accounting equation		
PD3	Accounting equation		
PD4	Accounting equation		
PD5	Accounting equation		
PD6	Accounting equation		

Note:**WEEK 06: 19th July to 24th July****Period Count: 05**

PD1	Double Entry System		
PD2	Double Entry System		
PD3	Origin of Transactions- source documents		
PD4	Origin of Transactions- source documents		
PD5	Origin of Transactions- source documents		

Note:

WEEK 07: 26th July to 31st July**Period Count: 06**

PD1	Journal		
PD2	Journal		
PD3	Journal		
PD4	Journal		
PD5	Journal		
PD6	Journal		

Note:**WEEK 08: 2nd August to 7th August****Period Count: 06**

PD1	Journal		
PD2	Journal		
PD3	Journal		
PD4	Journal		
PD5	Journal		
PD6	Journal		

Note:**WEEK 09 : 9th August to 14th August****Period Count: 05**

PD1	Goods and Services Tax		
PD2	Goods and Services Tax		
PD3	Goods and Services Tax		
PD4	Goods and Services Tax		

PD5	Goods and Services Tax		
Note:			
WEEK 10: 16th August to 21st August			Period Count: 05
PD1	Goods and Services Tax		
PD2	Goods and Services Tax		
PD3	Special purpose book I-Cash Book		
PD4	Special purpose book I-Cash Book		
PD5	Special purpose book I-Cash Book		
Note:			

WEEK 11: 23rd August to 28th August			Period Count: 06
PD1	Special purpose book I-Cash Book		
PD2	Special purpose book I-Cash Book		
PD3	Special purpose book I-Cash Book		
PD4	Special purpose book I-Cash Book		
PD5	Special purpose book I-Cash Book		
PD6	Special purpose book I-Cash Book		
Note:			

WEEK 12: 30th August to 4th Sept			Period Count: 01
PD1	Special purpose book I-Cash Book		
PD2	Test I		
PD3	Test I		

PD4	Test I		
PD5	Test I		

Note:

WEEK 13: 6th Sept to 11th Sept

Period Count: 02

PD1	Test I		
PD2	Test I		
PD3	Test I		
PD4	Special purpose book II- other Books		
PD5	Special purpose book II- other Books		

Note:

WEEK 14: 13th Sept to 18th Sept

Period Count: 06

PD1	Special purpose book II- other Books		
PD2	Special purpose book II- other Books		
PD3	Special purpose book II- other Books		
PD4	Special purpose book II- other Books		
PD5	Ledger		
PD6	Ledger		

Note:

WEEK 15: 20th Sept to 25th Sept

Period Count: 06

PD1	Ledger		
PD2	Bank Reconciliation Statement		

PD3	Bank Reconciliation Statement		
PD4	Bank Reconciliation Statement		
PD5	Bank Reconciliation Statement		
PD6	Bank Reconciliation Statement		

Note:

WEEK 16: 27th Sept to 2nd Oct

Period Count: 05

PD1	Bank Reconciliation Statement		
PD2	Bank Reconciliation Statement		
PD3	Bank Reconciliation Statement		
PD4	Bank Reconciliation Statement		
PD5	Trial Balance		

Note:

WEEK 17 : 4th Oct to 9th Oct

Period Count: 05

PD1	Trial Balance		
PD2	Trial Balance		
PD3	Trial Balance		
PD4	Trial Balance		
PD5	Trial Balance		

Note:

WEEK 18: 11th Oct to 16th Oct

Period Count: 04

PD1	Depreciation		
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PD2	Depreciation		
PD3	Depreciation		
PD4	Depreciation		

Note:

WEEK 19: 18th Oct to 23rd Oct

Period Count:06

PD1	Depreciation		
PD2	Depreciation		
PD3	Depreciation		
PD4	Depreciation		
PD5	Depreciation		
PD6	Depreciation		

Note:

WEEK 20: 25th Oct to 30th Oct

Period Count:

PD1	Half Yearly Examinations		
PD2	Half Yearly Examinations		
PD3	Half Yearly Examinations		
PD4	Half Yearly Examinations		
PD5	Half Yearly Examinations		
PD6	Half Yearly Examinations		

Note:

WEEK 21: 1st Nov to 6th Nov

Period Count:

PD1	Half Yearly Examinations		
PD2	Half Yearly Examinations		
PD3	Half Yearly Examinations		

Note:

WEEK 22 : 8th Nov to 13th Nov

Period Count:

PD1	Half Yearly Examinations		
PD2	Half Yearly Examinations		
PD3	Half Yearly Examinations		
PD4	Half Yearly Examinations		
PD5	Half Yearly Examinations		

Note:

WEEK 23: 15th Nov to 20th Nov

Period Count: 06

PD1	Provisions and Reserves		
PD2	Provisions and Reserves		
PD3	Provisions and Reserves		
PD4	Bills of Exchange		
PD5	Bills of Exchange		
PD6	Bills of Exchange		

Note:

WEEK 24: 22nd to 27th Nov

Period Count: 06

PD1	Bills of Exchange		
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PD2	Bills of Exchange		
PD3	Bills of Exchange		
PD4	Bills of Exchange		
PD5	Bills of Exchange		
PD6	Bills of Exchange		

Note:

WEEK 25: 29th Nov to 4th Dec

Period Count:06

PD1	Bills of Exchange		
PD2	Bills of Exchange		
PD3	Rectification of Errors		
PD4	Rectification of Errors		
PD5	Rectification of Errors		
PD6	Rectification of Errors		

Note:

WEEK 26: 6th Dec to 11th Dec

Period Count: 05

PD1	Rectification of Errors		
PD2	Rectification of Errors		
PD3	Rectification of Errors		
PD4	Rectification of Errors		
PD5	Rectification of Errors		

Note:

WEEK 27: 13th Dec to 18th Dec**Period Count:**

PD1	Test II		
PD2	Test II		
PD3	Test II		
PD4	Test II		
PD5	Test II		
PD6	Test II		

Note:**WEEK 28: 20th Dec to 25th Dec****Period Count: 04**

PD1	Test II		
PD2	Capital and Revenue		
PD3	Capital and Revenue		
PD4	Financial Statements – without adjustments		
PD5	Financial Statements – without adjustments		

Note:**WEEK 29 : 27th Dec to 30th Dec****Period Count: 04**

PD1	Financial Statements – without adjustments		
PD2	Financial Statements – without adjustments		
PD3	Financial Statements – without adjustments		
PD4	Financial Statements – without adjustments		

Note:

WEEK 30 : 10th Jan to 15th Jan**Period Count: 05**

PD1	Financial Statements – with adjustments		
PD2	Financial Statements – with adjustments		
PD3	Financial Statements – with adjustments		
PD4	Financial Statements – with adjustments		
PD5	Financial Statements – with adjustments		

Note:**WEEK 31: 17th Jan to 22nd Jan****Period Count:06**

PD1	Financial Statements – with adjustments		
PD2	Financial Statements – with adjustments		
PD3	Financial Statements – with adjustments		
PD4	Financial Statements – with adjustments		
PD5	Accounts from Incomplete Records		
PD6	Accounts from Incomplete Records		

Note:**WEEK 32: 24th Jan to 29th Jan****Period Count: 05**

PD1	Accounts from Incomplete Records		
PD2	Accounts from Incomplete Records		
PD3	Accounts from Incomplete Records		
PD4	Accounts from Incomplete Records		
PD5	Accounts from Incomplete Records		

Note:

WEEK 33: 31st Jan to 5th Feb

Period Count: 06

PD1	Revision		
PD2	Revision		
PD3	Revision		
PD4	Revision		
PD5	Revision		
PD6	Revision		

Note:

WEEK 34: 7th Feb to 12th Feb

Period Count:05

PD1	Revision		
PD2	Revision		
PD3	Revision		
PD4	Revision		
PD5	Revision		

Note:

WEEK 35: 14th Feb to 19th Feb

Period Count: 06

PD1	Revision		
PD2	Revision		
PD3	Revision		
PD4	Revision		

PD5	Revision		
PD6	Revision		

Note:

WEEK 36: 21st Feb to 23rd Feb

Period Count: 03

PD1	Revision		
PD2	Revision		
PD3	Revision		

Note:

Subject coordinator

Supervisor

Principal/V. Principal

