



*Sir Padampat Singhania Education Centre*  
*Kamla Nagar, Kanpur*

*Lesson Plan*  
*Session 2019 - 2020*  
*Class: XI*

**Subject**  
**Book**

**:Accountancy**  
**:By D.K. Goel**

**Subject Coordinator**  
Name: Kunal Khera

**Head of Department**  
Name: Dr. Devendra P. Singh

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# Sir Padampat Singhania Education Centre

Kamla Nagar, Kanpur

## Yearly Syllabus/Planning overview

Session: 2019 - 2020

Subject : Accountancy

Class : XI

No. of periods : 167

Month	Assessed in	Lesson/s to be covered	Period Count
April	Term I Half Yearly Exams Annual Exam.	Meaning and objectives of accounting; Basic Accounting Terms; Accounting Principles; Process and bases of accounting,	11
May	Term I Half Yearly Exams Annual Exam.	Accounting standards and International Financial Reporting Standards (IFRS); Accounting equation; Double Entry System; Origin of Transactions- source documents of Accountancy	16
June	Term I Half Yearly Exams Annual Exam.	SUMMER VACATION Books of Original Entry: Journal (cont.)	2
July	Term I Half Yearly Exams Annual Exam.	Books of Original Entry: Journal; Books of Original Entry: Journal; Accounting for Goods and Service Tax (GST); Books of Original Entry: Cash Book; Books of Original Entry: Special purpose Subsidiary books; Ledger; Trial Balance and Errors	29
August	Half Yearly Exams Annual Exam.	Bank Reconciliation Statement; Depreciation; Provision & Reserves; Bills of Exchange (cont.)	20
September	Half Yearly Exams Annual Exam.	Bills of Exchange; Rectification of Errors (cont.)	12
October	Term II Annual Exam.	Rectification of Errors; Capital and Revenue; Financial Statements – without adjustments	18
November	Term II Annual Exam.	Financial Statements – with adjustments	18
December	Term II Annual Exam.	Accounts for incomplete records- Single entry system	23
January	Annual Exam.	Revision	18

Subject coordinator:

HOD:



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Kamla Nagar, Kanpur

## Monthly Syllabus/Planning overview

Session: 2019 - 2020

Subject : Accountancy

Class : XI

No. of periods : 167

Month	Date/Week		Lesson/s to be covered in classroom	Period Count
	From	To		
April	22 <sup>nd</sup> April	27 <sup>th</sup> April	Meaning and objectives of accounting; Basic Accounting Terms	6
	29 <sup>th</sup> April	4 <sup>th</sup> May	Basic Accounting Terms; Accounting Principles; Process and Bases of Accounting Lok Sabha Election (29 <sup>th</sup> April)	5
May	6 <sup>th</sup> May	11 <sup>th</sup> May	Accounting standards and International Financial Reporting Standards (IFRS); Accounting equation (cont.) Second Saturday (11 <sup>th</sup> May)	5
	13 <sup>th</sup> May	18 <sup>th</sup> May	Accounting equation Buddha Purnima (18 <sup>th</sup> May)	5
	20 <sup>th</sup> May	25 <sup>th</sup> May	Double Entry System; Origin of Transactions-source documents of Accountancy	6
	27 <sup>th</sup> May	1 <sup>st</sup> June	PTM (27 <sup>th</sup> May) SUMMER VACATION	Nil
June	3 <sup>rd</sup> June	8 <sup>th</sup> June	SUMMER VACATION	Nil
	10 <sup>th</sup> June	15 <sup>th</sup> June	SUMMER VACATION	Nil
	17 <sup>th</sup> June	22 <sup>nd</sup> June	SUMMER VACATION	Nil
	24 <sup>th</sup> June	29 <sup>th</sup> June	SUMMER VACATION Books of Original Entry: Journal (cont.)	2
July	1 <sup>st</sup> July	6 <sup>th</sup> July	Books of Original Entry: Journal	6
	8 <sup>th</sup> July	13 <sup>th</sup> July	Books of Original Entry: Journal; Accounting for Goods and Service Tax (GST) Second Saturday (13 <sup>th</sup> July)	5
	15 <sup>th</sup> July	20 <sup>th</sup> July	Books of Original Entry: Cash Book Ist Term Test – 20 <sup>th</sup> July	6
	22 <sup>nd</sup> July	27 <sup>th</sup> July	Ist Term Test – till 27 <sup>th</sup> July Books of Original Entry: Special purpose Subsidiary books	6
	29 <sup>th</sup> July	3 <sup>rd</sup> August	Ledger; Trial Balance and Errors	6
August	5 <sup>th</sup> August	10 <sup>th</sup> August	Bank Reconciliation Statement Second Saturday (10 <sup>th</sup> Aug.)	5
	12 <sup>th</sup> August	17 <sup>th</sup> August	Ed-Ul-Zuha (12 <sup>th</sup> Aug.) Independence Day (15 <sup>th</sup> August) Depreciation (cont.)	4
	19 <sup>th</sup> August	24 <sup>th</sup> August	Depreciation Shri Krishna Janmashtami (24 <sup>th</sup> Aug.)	5
	26 <sup>th</sup> August	31 <sup>st</sup> August	Provision & Reserves; Bills of Exchange (cont.)	6
September	2 <sup>nd</sup> September	7 <sup>th</sup> September	Bills of Exchange	6
	9 <sup>th</sup> September	14 <sup>th</sup> September	Revision of Half Yearly Syllabus Muharram (10 <sup>th</sup> Sept.) Second Saturday (14 <sup>th</sup> Sept.)	4
	16 <sup>th</sup> September	21 <sup>st</sup> September	Half Yearly Examinations begins (Sept 16)	Nil
	23 <sup>rd</sup> September	28 <sup>th</sup> September	Half Yearly Examination (Contd.)	Nil
	30 <sup>th</sup> September	5 <sup>th</sup> October	Half Yearly Examinations and Mid Term Break Rectification of Errors (cont.)	2

October	7 <sup>th</sup> October	12 <sup>th</sup> October	Rectification of Errors (cont.) Dussehra Holidays (7 <sup>th</sup> Oct.-8 <sup>th</sup> Oct) Second Saturday (12 <sup>th</sup> Oct.)	3
	14 <sup>th</sup> October	19 <sup>th</sup> October	Rectification of Errors; Capital and Revenue PTM (19 <sup>th</sup> Oct.)	6
	21 <sup>st</sup> October	26 <sup>th</sup> October	Financial Statements – without adjustments (cont.) Diwali Holidays (26 <sup>th</sup> Oct.-29 <sup>th</sup> Oct.)	5
	28 <sup>th</sup> October	2 <sup>nd</sup> November	Financial Statements – without adjustments Diwali Holidays (26 <sup>th</sup> Oct.-29 <sup>th</sup> Oct.)	4
November	4 <sup>th</sup> November	9 <sup>th</sup> November	Financial Statements – with adjustments (cont.) Second Saturday (9 <sup>th</sup> Nov.)	5
	11 <sup>th</sup> November	16 <sup>th</sup> November	Financial Statements – with adjustments (cont.) Guru Nanak Jayanti (Nov 12)	5
	18 <sup>th</sup> November	23 <sup>th</sup> November	Financial Statements – with adjustments	6
	25 <sup>th</sup> November	30 <sup>th</sup> November	Dress Rehearsal (25 <sup>th</sup> and 26 <sup>th</sup> Nov.) Annual function (27 <sup>th</sup> and 28 <sup>th</sup> Nov.) Revision	2
December	2 <sup>nd</sup> December	7 <sup>th</sup> December	Revision II Term Test (5 <sup>th</sup> Dec – 12 <sup>th</sup> Dec)	6
	9 <sup>th</sup> December	14 <sup>th</sup> December	Accounts for incomplete records- Single entry system (Cont.)	5
	16 <sup>th</sup> December	21 <sup>st</sup> December	Accounts for incomplete records- Single entry system (Cont.)	6
	23 <sup>rd</sup> December	28 <sup>th</sup> December	Accounts for incomplete records- Single entry system Christmas (25 <sup>th</sup> Dec.)	5
	30 <sup>th</sup> December	4 <sup>th</sup> January	Revision Winter Break begins (31 <sup>st</sup> Dec.)	1
January	6 <sup>th</sup> January	11 <sup>th</sup> January	Winter Break till 9 <sup>th</sup> Jan Second Saturday (Jan 11) Revision	2
	13 <sup>th</sup> January	18 <sup>th</sup> January	Revision Makar Sankranti (Jan 14)	5
	20 <sup>th</sup> January	25 <sup>th</sup> January	Farewell (20 <sup>th</sup> Jan) Revision	5
	27 <sup>th</sup> January	1 <sup>st</sup> February	Revision	6
February	3 <sup>rd</sup> February	8 <sup>th</sup> February	Annual Exam Begins (3 <sup>rd</sup> Feb. 2020)	Nil

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